



[Case Study; 09/2022]

## Fusio for Internal Orders

### Customer introduction



KOMPAN's mission is to help its customers lead to healthier and happier communities, which it has been doing since 1970.

KOMPAN was born out of art. It's been half a century since sculptor Tom Lindhardt once watched children play on his artwork. This made him decide to change the focus of his work, and design playgrounds that would be beautiful and timeless works of art.

In the following years, the figure Homo Ludens (from Latin for "playing man"), the symbol of KOMPAN, became an iconic symbol of inventive quality. The company logo says: "this is the art of play".

Every month, we design, manufacture and install more than 1,000 playgrounds or fitness areas somewhere in 90 countries - 30 of which we do so through our own direct operations and the rest through carefully selected quality agents and partners. That's one installation every 44 minutes. KOMPAN's family ownership and partnerships with our top 60 executives allow us to make the best long-term decisions for our users, customers, partners and employees to grow and support the communities we serve.

### How does Fusio help here?



*„Fusio is a flexible, agile environment for our ordering process.“*

**Ing. Roman Stratilík, IT Operations Manager**

At Kompan, Fusio assists with the recording and approval of internal orders, equipment purchase requests, material requirements, and contract records.

## Recording and approving requests for aids and equipment

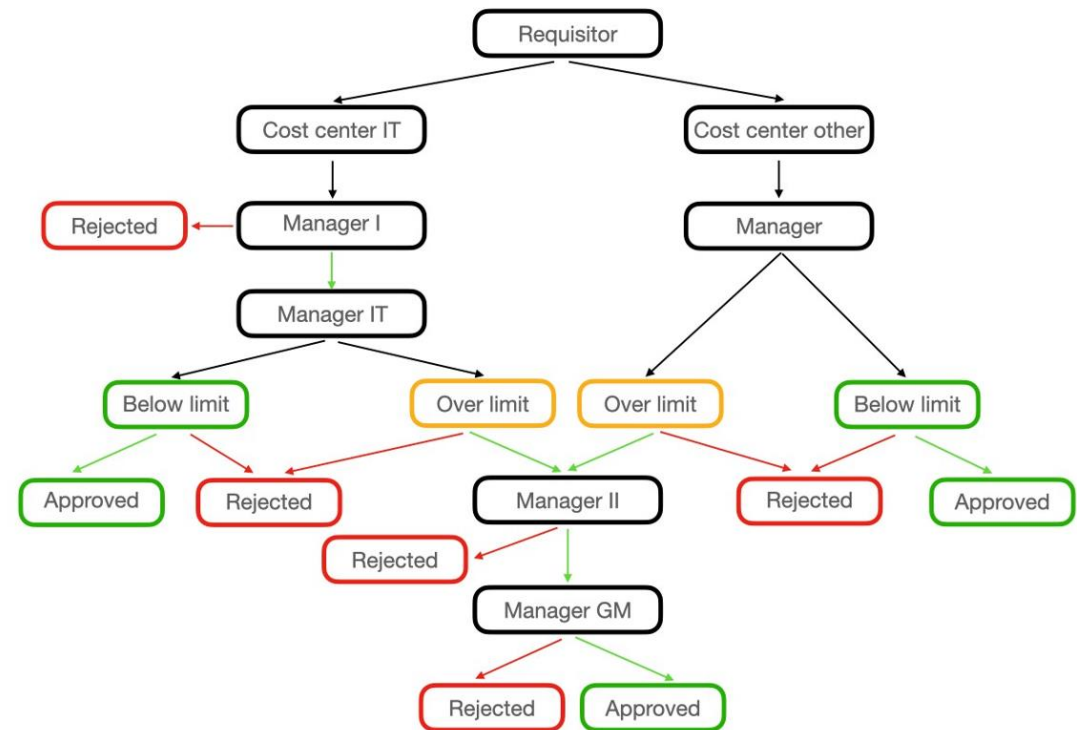
Fusio provides a comprehensive workflow for internal purchase orders - from submitting a purchase request, through cost evaluation and monitoring of budget limits, to ensuring the approval process and recording the current status of the request and its release to the requester.

Employees easily enter purchase requests for tools, work tools and equipment, office supplies, etc. into Fusio. These are clearly recorded in the system and an approval process is set up - based on an assessment of financial requirements and compliance with specified limits.

Approvers are sent an e-mail notification of the new request with a link for quick approval/rejection. An email notification of this decision is subsequently sent to the applicant as well.

Both applicants and approvers have a clear record of requests in Fusio, with a view of current status, deadlines or expenditures and other details, with the possibility of quick search or filtering by category in lists.

From the lists it is possible, thanks to Print Reports, to easily export the required document, e.g. Purchase Order, in the required format and design.



*Illustrative diagram of approval of purchase requests*



### **The main advantages of recording internal requests in Fusio:**

- ✓ **Clear list with quick filtering by category and search**
- ✓ **Preview of current statuses**
- ✓ **Email reports and notifications (for managers and applicants) with quick approval/denial**
- ✓ **Approval template setup according to financial requirements and budget limits (single-step/multi-step approval)**
- ✓ **Monitoring of budget limits**
- ✓ **Monitoring of deadlines**
- ✓ **Print reports (e.g. Purchase Order, Missing Material on Site, etc.)**
- ✓ **Expenditure approval workflow**
- ✓ **History of record changes**
- ✓ **Overview of costs and centres/projects for posting**

## **Material requirements for orders**

At Kompan, Fusio also helps with internal material requirements for projects and with the workflow of materials between individual sites, the central warehouse, production and suppliers.

Users enter requests for missing material into Fusio, the system registers them, records the time of their occurrence and other details, and forwards them to the problem solver, who determines the cause of the material shortage and proposes measures (e.g. arranges for material replenishment to the warehouse, outsources production, locates and relocates material within the company, etc.).

In Fusio, users requesting material, solvers and company management have a clear record of internal material requests, causes of current shortages at workplaces, required deadlines, identification of causes, etc. They can thus efficiently collaborate on the implementation of current projects, ensure their timely completion and prevent any problems with the availability of the required material.

### **The main advantages of recording material requirements in Fusio:**

- ✓ **Ensuring efficient availability of materials for the execution of orders**
- ✓ **Preview of current status and expected delivery date of material**
- ✓ **Effective collaboration and information exchange between departments (production, suppliers, warehouse, implementation)**

# Purchase requirements - list with record attachments

Quick filtering and searching

Indication of urgent requirements

Records of current statuses

Suppliers

Applicants and approvers

Data for posting

Email notification with document preview and quick approval/rejection via email link

Watching the deadlines

Saving attachments to a sublist

Toolbar with features for managing requests

Urgent	Status	Request number	Supplier	Requisitor	Approver	Cost center	Sub account	Requisition date	Required delivery date	Internal comm
	Partially Received	REQ-6520-8100		Cyrián Bódi	Quido Slekovič	8100		20.07.2022	22.07.2022	CASE 448364 - R
	Confirmed by manager	REQ-6521-61140		Nastěnka Leckéši	Ctislav Gágyor	61140	352300 - X - OFFICE SUPPLIES	11.08.2022	18.08.2022	
	Partially Received	REQ-6522-61140		Nastěnka Leckéši	Ctislav Gágyor	61140	380200 - CZ-1605 - WORKERS' CLOTHING	01.08.2022	08.08.2022	
	Received	REQ-6523-8100		Rozálie Schwarzmannová	Quido Slekovič	8100		21.07.2022	22.07.2022	CASE 448342 - Ir
	Received	REQ-6524-0000		Zacher Reicho	Bohumil Fries	0000		21.07.2022	22.07.2022	papírový ručník,
	Received	REQ-6525-8100		Quido Slekovič	Quido Slekovič	8100		21.07.2022	26.07.2022	UKNAS002 Repl
	Accepted by the supplier	REQ-6526-61140		Heřman Ondrejovič	Ctislav Gágyor	61140	380500 - X - OTHER COSTS (IPC)	21.07.2022	22.08.2022	
	Received	REQ-6527-61140		Vojen Sikorjak	Bohumila Trtilková	61140	380100 - CZ-3747 - TOOLS (IPC)	21.07.2022	28.07.2022	Nabídka č.: 22N/
	Ordered	REQ-6528-61140		Vlastislav Šerlovský	Bohumila Trtilková	61140	380100 - CZ-3753 - NEW TOOLS (IPC)	21.07.2022	25.08.2022	
	Partially Received	REQ-6529-8100		Quido Slekovič	Quido Slekovič	8100		21.07.2022	04.08.2022	BE1 CAD HW Re

Datum a čas	Uživatel	Titulek	Typ souboru	Komentář	Soubor
21.07.2022 11:25:48	Quido Slekovič	2022_07_21 Nabídka			2022_07_21 Nabídka
27.07.2022 13:03:21	Rozálie Schwarzmannová	Delivery Note - REQ-			Delivery Note - REQ-
09.08.2022 16:01:39	Quido Slekovič	Invoice - REQ-6525-€			Invoice - REQ-6525-€

**Objednávka ke schválení**

FID	Číslo dokladu	Celkem bez DPH	Celkem s DPH	Firma	Dodavatel	Stav schválení dokladu	Popis dokladu	Vystaveno
9030	PF22019	821,00	994,00	ABC s.r.o.		Probíhá	Příslušenství k PC	06.09.2022 27

**KOMPAN**

**NÁKUPNÍ OBJEDNÁVKA**

Fakturační adresa:  
**KOMPAN A/S**  
 C: F. Tietgens Boulevard 32C  
 5220 Odense  
 IČ: 40559817  
 DIČ: CZ681115773  
 TEL:+420 547 426 330

Datum vystavení objednávky:  
12.09.2022

Číslo objednávky:  
REQ-6525-8100

# Purchase requirements - editor for inserting a new record

Field for defining the request with the possibility of customization

The screenshot shows a web-based interface for editing a purchase requisition. The top navigation bar includes 'Fusio', 'Evidence', 'Contacts', 'TEST', 'Settings', and 'Nápověda'. Below this is a breadcrumb trail: 'Purchase requisition > Požadavky na materiál > Contracts > Address Book > Cost center > Sub account > Item Numbers > Purchase requisition - view'. The main content area is titled 'Kompan žádosti (Editace)'. It features a toolbar with icons for 'OK', 'Zrušit', 'Použít', 'Aktualizovat', 'Received', 'Nastavit', and 'Tisk'. The form is divided into several sections: 'Request number' (REQ-6521-61140), 'Status' (Confirmed by manager), 'Requisition date' (11. srpna 2022), 'Requisitor', 'Cost center' (61140), 'Sub account' (352300 - X - OFFICE SUPPLIES), 'KOMPAN companies' (Kompan Czech Republic s.r.o.), 'Send a copy of my requisition to email', 'Required delivery date' (18. srpna 2022), 'Project No.', 'In case holiday send request to deputy approver', 'Urgent', 'Supplier', and 'Deliver TO'. A 'Required items' table is located below the form, with columns for 'Item', 'Quantity', 'Unit', 'Price / item', 'Price Type', and 'Sum'. The table contains three rows of items: '950.266 - Poznámkový bloček' (1,00 pcs, Estimate, 82,32), 'QQ6-300.017 - Drátky do sešivaček' (1,00 pcs, Estimate, 10,90), and '636.601 Lakový popisovač' (10,00 pcs, Estimate, 1 088,00). An 'Attachments' section is on the right, with a 'Přílohy nej' label. The bottom of the interface shows 'Editor', 'Přílohy', and 'Historie (17)'. The footer includes 'Přihlášený uživatel: ANTS\_LC', 'Server: localhost', and 'Verze: 22.2.1'. Purple lines with dots at the end point to specific fields: 'Requisition date', 'Sub account', 'Issued by', 'Price / item', 'Sum', and the 'Attachments' section.

Order form for entering requirements, quantity of pieces, calculation of total price...

Option to save and display attachments

# Material requirements - list with record attachments

Quick filtering by categories

Current request

Responsible parties and how to solve the problem

Problem occurrence and resolution times

Identification of the cause

Material stock status

Navigation: Požadavky na materiál

Filter: E2 - Všechny

ID	Status	Kdo řeší?	Čas vzniku problému	Pracoviště	Priorita	Zadavatel	Jméno řešitele	Číslo zakázky	Číslo chybějícího dílu	Čas vyřešení problému	Příčina	Stávající počet na pracovišti	Chybějící počet na pracovišti
41016	✓ Vyřešeno	🛠️	13.01.2022 06:47:08	C1->E2	📦 Výroba	Irena	MonMic	AC240017-0027	T243302-0027	13.01.2022 09:32:02	7	1,00	5,00
41017	✓ Vyřešeno	🛠️	13.01.2022 06:47:48	C1->E2	📦 Výroba	Irena	MonMic	AC240017-0027	T243303-0027	13.01.2022 09:32:16	2	0,00	6,00
41018	✓ Vyřešeno	🛠️	13.01.2022 06:48:11	C1->E2	📦 Výroba	Irena	MonMic	AC240017-0027	T243304-0027	13.01.2022 09:30:02	7	3,00	3,00
41019	✓ Vyřešeno	🛠️	13.01.2022 06:50:12	C1->E2	📦 Shipping	Irena	MonMic	AC240017-0028	T240606-0028	13.01.2022 14:24:27	6	3,00	1,00
41038	✓ Vyřešeno	🛠️	13.01.2022 10:18:41	E1->E2	📦 Výroba	Eva	RenKub	9567423410	ac173054-0028	13.01.2022 11:20:18	2	0,00	1,00
41054	⚠️ Vraceno	🛠️	13.01.2022 12:36:37	E1->E2	📦 Výroba	Eva	LucPot	9567423410	abr870-01	13.01.2022 16:13:16	2	0,00	1,00
41055	✓ Vyřešeno	🛠️	13.01.2022 13:19:48	C1->E2	📦 Výroba	mickon	LucPot	A240341-52	T240843-0027	13.01.2022 14:57:07	2	0,00	1,00
41059	✓ Vyřešeno	🛠️	13.01.2022 13:22:01	C1->E2	📦 Shipping	filfol	MonMic	AC240017-0024	T240606-0028	13.01.2022 14:24:07	6	3,00	1,00
41137	🚫 Není skladem	🛠️	14.01.2022 10:32:47	E1->E2		natkyr	MonMic	xx	211100316013		2	0,00	50,00
41149	✓ Vyřešeno	🛠️	14.01.2022 14:02:58	E1->E2	📦 Výroba	lukaba	LucPot	DE42	AC240012-0027	14.01.2022 15:35:42	2	0,00	1,00
41171	✓ Vyřešeno	🛠️	15.01.2022 06:01:11	E1->E2	📦 Výroba	aletap	LucPot	745512	400410	17.01.2022 06:46:13	2	0,00	4,00

Attachments: Přiložky

Actions: Přidat, Upravit, Otevřít, Otevřít v emailovém klientovi, Stáhnout, Obnovit, Aktualizovat

Footer: Přihlášený uživatel: ANTS\_LC | Požadavky na materiál (1000 z 1915) | Přílohy (0) | Server: localhost | Verze: 22.2.1

# Contracts - editor for adding a new record

Scrolling menu with categories of contracts to fill in

Required fields marked with red labels - ensure completeness and correctness of entered information

Space for attachment and contract preview

The screenshot shows a web-based form for adding a new contract record. The interface includes a top navigation bar with tabs for 'Fusio', 'Evidence', 'Contracts', 'TEST', 'Settings', and 'Nápověda'. Below this is a breadcrumb trail: 'Navigace > Contracts > Smlouvy (Nový záznam)'. A toolbar contains buttons for 'OK', 'Ok a další', 'Zrušit', 'Použít', 'Aktualizovat', 'Nastavit', and 'Tisk'. The form fields are organized into several sections:

- Contract Identification:** 'Číslo smlouvy' (Contract number), 'Typ smlouvy' (Contract type) with a dropdown menu, 'Číslo šanonu' (Contract number), and 'Uzavřená dne' (Closing date) with a date picker.
- Contract Details:** 'Smluvní strana' (Contract party), 'Číslo smlouvy proti' (Contract number against), 'Předmět smlouvy' (Contract subject), and 'Doba neurčitá' (Indefinite term) checkbox.
- Supplier Information:** 'Typ dodavatele' (Supplier type) and 'Výpovědní lhůta' (Notice period).
- Completion:** 'Datum ukončení' (Completion date) with a date picker.
- Notes and Attachments:** 'Poznámka' (Note) text area, 'Náhled na přílohy' (Attachment preview) area, and 'Přílohy nejsou dostupné' (Attachments not available) message.
- Footer:** 'Platnost do (import)' (Validity until (import)) field, 'READ ONLY' status, and navigation buttons 'Editor', 'Přílohy', and 'Historie'.

Annotations with purple lines point to specific features: the 'Typ smlouvy' dropdown menu, red error icons on 'Smluvní strana', 'Číslo šanonu', 'Uzavřená dne', and 'Typ dodavatele', the 'Náhled na přílohy' area, the 'Datum ukončení' date picker, and the 'Přílohy nejsou dostupné' message.

Possibility to tailor the editing fields and their functions to the current ideas

# Press Kit - Purchase Order

Option to print data from lists in the form of a pre-prepared print report, which graphically and in layout corresponds to the needs of the relevant document (e.g. Missing material at the workplace, Inventory list, Purchase order, etc.)

The screenshot shows a web application interface with a navigation bar at the top containing menu items like 'Fusio', 'Evidence', 'Contacts', 'TEST', 'Settings', and 'Nápověda'. Below the navigation bar, there are tabs for 'Purchase requisition', 'Požadavky na materiál', 'Contracts', 'Address Book', 'Cost center', 'Sub account', 'Item Numbers', 'Purchase requisition - view', and 'Users'. The main content area displays a printout of a purchase order for 'KOMPAN A/S'. The printout includes the company logo, contact information, and a table of items.

**KOMPAN A/S**  
C: F. Tietgens Boulevard 32C  
5220 Odense  
IČ: 40559817  
DIČ: CZ681115773  
TEL: +420 547 426 330  
(Společnost Kompan A/S je registrovaná v ČR jako plátec DPH)

**NÁKUPNÍ OBJEDNÁVKA**

**Fakturační adresa:**  
**KOMPAN A/S**  
C: F. Tietgens Boulevard 32C  
5220 Odense  
IČ: 40559817  
DIČ: CZ681115773  
TEL: +420 547 426 330  
(Společnost Kompan A/S je registrovaná v ČR jako plátec DPH)

**Datum vystavení objednávky:**  
12.09.2022

**Číslo objednávky:**  
REQ-6525-8100

**Schválil:**  
Quido Slekovič

**Určeno pro:**  
Quido Slekovič

**Doručit komu:**  
Quido Slekovič

**Expedovat do data:**  
26.07.2022

**Dodací adresa:**  
**KOMPAN A/S**  
Vlastimila Pecha 6  
62700 Brno - Černovice

**Dodavatel:**  
[Redacted]

**Objednáváme následující položky:**

	množství	jednotková cena	celková cena
[Redacted]	1 pcs	25780,00	25780,00
[Redacted]	4 pcs	10980,00	43920,00
[Redacted]	1 pcs	4260,00	4260,00

Server: localhost Verze: 22.2.1



**Fast implementation**



**Easy customisation**



**Overview reports**